

MINUTES
RICHWOOD CITY COUNCIL
Regular Meeting, Thursday, July 12, 2012
Richwood City Hall
215 Halbert
Richwood, TX 77531
7:00 P.M.

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Clint Kocurek, Mayor and presiding officer.

A. Opening Prayer

The opening prayer was given by Councilman Bryant.

B. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

C. Texas Pledge of Allegiance

The Texas Pledge of Allegiance was recited b y those in attendance.

II. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
Roy Welch, Council, Position #1
John Pitts, Council, Position #2
Lee Bryant, Council, Position #3
Donna Lacy, Council, Position #5

Absent:

Morgan Laird, Council, Position #4

A quorum was declared. Others present included Glenn Patton, City Administrator, Karen B. Schrom, City Secretary, Ellis Feiner and Eric Wagnon.

III. APPROVAL OF MINUTES OF PREVIOUS MEETING

On motion by Councilman Welch, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to approve the minutes of June 14, 2012 and June 28, 2012 as presented.

IV. ANYONE WISHING TO ADDRESS COUNCIL

There was no one present who wished to address Council on matters not on the agenda.

V. DISCUSSION AND ACTION ITEMS

A. Report by Brazosport Water Authority Director, Mr. Feiner

Mr. Ellis Feiner, Richwood's BWA Director, reported that the Regional Water Study is under way and is something that needs to be done as soon as possible to guarantee that the area will have water for future needs and growth. If it turns out that BWA needs to build an additional facility, it would require a bond issue. Now is a good time because interest rates are so low.

General Manager Ronnie Woodruff is in Austin pushing for a Brazos River Master. This would be someone who would act as authority over the river and decides who gets what water and where from the river. It has worked out well on other rivers in Texas.

A problem that the authority is facing is keeping trained operators. They are in high demand.

Angleton City Council removed Larry Shaefer from the BWA Board of Directors. Mr. Shaefer was upset and addressed the Board. He has threatened lawsuits against the City of Angleton and BWA.

B. Resolution - participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program

On motion by Councilman Bryant, seconded by Councilman Lacy, with all members present voting aye, the Resolution authorizing participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

C. Authorization to use Uretek USA to inspect and analyze Oyster Creek Drive and lift, fill voids, and stabilize the concrete pavement

Mr. Patton stated that Uretek guarantees their work for 2 years and the product for 10 years. They have done work at the Port of Freeport and for the federal government and comes highly recommended.

D. Authorize to let bids for asphalt overlay of Oyster Creek Drive

Mr. Patton explained that the estimated cost of the asphalt overlay of Oyster Creek Drive is \$50,000 to \$70,000 and would probably fall into next year's budget.

On motion by Councilman Bryant, seconded by Councilman Lacy, with all members present voting aye, it was duly adopted to grant authorization to let the bids for the asphalt overlay of Oyster Creek Drive

E. Approval of new Municipal Offices building

The preliminary architectural drawings for the new Municipal Offices building was presented. All the department heads and employees who will have offices in the building have had a chance to review and make any changes.

On motion by Councilman Bryant, seconded by Councilman Lacy, with all members present voting aye, it was duly adopted to approve the new plan as presented.

F. Ordinance No. 374 - placement of a three way stop sign at the intersection of Cardinal Drive and Hummingbird Court

Mayor Kocurek recommended the sign be placed at the intersection of Cardinal and Moore. This is the area where most near accidents occur.

Councilman Welch stated that he felt Moore was too far. There would be a long section on Cardinal where drivers can build up speed. Hummingbird Court is in the middle of the street. He does not feel that a 3 way stop sign at Moore Street would solve the problem. Perhaps put a stop sign on Moore Street.

Mayor Kocurek asked Eric Wagon for his input. Mr. Wagon stated that he felt replacing the yield signs with stop signs would not help. He does agree with replacing the yield sign on Moore with a stop sign would help. A 3 way stop at Hummingbird Court and Cardinal Street would force folks to slow down and stop.

On motion by Councilman Pitts, seconded by Councilman Bryant, with all members present voting aye, it was duly adopted to adopt Ordinance 374, calling for the placement of a three way stop sign at the intersection of Cardinal Drive and Hummingbird Court.

G. Ordinance No. 375 - replacing the yield signs with stop signs in Audubonwoods II Subdivision

Councilman Bryant suggested the proposed ordinance be changed to only replace the one on Moore Street.

On motion by Councilman Lee, seconded by Councilman Welch, with all members voting nay, Ordinance No. 375, replacing all the yield signs with stop signs in Audubonwoods II Subdivision did not pass.

H. Policy for the placement of a roadside memorial sign within the City

On motion by Councilman Bryant, seconded by Councilman Lacy, with all members voting aye, the policy for the placement of a roadside memorial sign within the City was approved as presented.

I. Personnel policies on policies on hours worked by salaried employees

Current policy requires that all employees who work in City Hall must be there from 8 to 5, Monday through Friday. This does not take into consideration Department Heads who more often than not, put in over 40 hours per week. Mr. Patton asked for clarification from the City Council to make sure that we treat our employees as fair as possible. How does the Council want it handled when a salaried employee works more than the required hours.

Mayor Kocurek wanted it clarified in the personnel policy who were the Department Heads and salaried employees. He stated it was the City Administrator's discretion how to handle situations when something like this occurs.

J. FY 2013 Budget presentation

The budget as it is presented is balanced. Based on the estimated taxable value, this is a lean budget. There are few extras added to the budget and it does not include a raise for the employees this year.

K. Payment of bills

On motion by Councilman Bryant, seconded by Councilman Welch, with all members present voting aye, it was duly adopted to pay the bills as presented.

L. Financial Report

Par for the period ending June 30, 2012 is 25%. Four departments are still over. Mr. Patton explained that if these departments are not brought into line, the other departments will have to work to help make up the difference.

VI. CITY MANAGER'S REPORT

We are set to close on the building at 10:00 am on Monday, July 16. Mr. Rice has indicated that he will move quickly to remove his items and clean up once we take ownership of the building.

The drilling rig is set up on Audubonwoods Drive. They plan on drilling and setting the culverts this Thursday and then set the temporary pump at the well at the old pool site to determine what size pump we need.

Work on the P.K. Forrest Building is coming to a close. We still need to have the bathrooms finished and then they will be ready to paint.

We have contacted a gentleman who specializes in trapping pigeons and he is already actively reducing the pigeon population at the Richwood Municipal Park.

The Oakwood Shore street samples are in the hands of the engineers. There is fluctuation in the road base. We have kept Mr. Mercer busy on current projects such as the sidewalks and lift stations so he's not had a chance to review the information in any great detail.

VII. FUTURE AGENDA ITEMS

Mayor Kocurek stated that since we will be short two people for the budget workshop scheduled this Saturday, he'd like to reschedule it. It was suggested that we hold two evening meetings. They were scheduled for Thursday, July 26th at 5:30 p.m. and Friday, July 27th at 6:30 p.m.

Ordinance No. 375, replacing the yield sign at the intersection of Moore Street and Cardinal Drive

Evaluation of City Administrator

VIII. COMMITTEE REPORTS

There were none.

IX. MAYOR'S REPORT

BCCA will be hosted by the City of Sweeny, Wednesday, July 18th.

If anyone is interested in participating in the Council Challenge at the Clute Mosquito Festival, please let Ms. Schrom know.

X. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 8:20 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON AUGUST 9, 2012.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary
City of Richwood